

UNIVERSITY GRANTS COMMISSION BAHADUR SHAH ZAFAR MARG <u>NEW DELHI-110 002</u>

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	Medicaps University A.B. Road Pigdamber, Rau, Indore, Madhya Pradesh 453331
1.2	Headquarters of the University	Indore
1.3	Information about University a. Website b. E-mail c. Phone Nos. d. Fax Nos. Information about Authorities of the University	www.medicaps.ac.in registrar@medicaps.ac.in 07313111500
	 a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor c. Ph. (including mobile), Fax Nos. and e-mail of Registrar d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer 	Shri R.C. Mittal 9713555111 info@medicaps.ac.in Prof. (Dr.) Dilip K. Patnaik 9630451454 vc@medicaps.ac.in Mr. Panneerselvam Siluvainathan 9630451584 registrar@medicaps.ac.in Mr. Sanjay Dhare 9229675709 cfao@medicaps.ac.in
1.4	Date of Establishment	22 July 2015

	Name of the Society/Trust promoting the University	Medicaps Charitable Trust
1.5	(Information may be provided in the following format)	Appendix-I
	(Copy of the registered MoA/Trust Deed to be	
	enclosed)	
1.6	Composition of the Society/Trust	Appendix-I-A
	(Details to be provided in Appendix-I)	
		<u> </u>
1.7	Whether the members of the Society/Trust are members in	Not Applicable
	other Societies/Trusts or in the Board of Governors in	
	companies? If yes, please provide details in the following	
	format:-	
	(Details to be provided in Appendix-II)	
1.8	Whether the promoting Society/Trust is involved in	Yes
	promoting/ running any other University/ Educational Institution? If yes, please give details in the following	Appendix-III
	format:-	
	(Details to be provided in Appendix-III)	

1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes,	Not Applicable
	please give details in the following format:-	
	Name of Address Name of Designation	
	the member the society/trust Society/Trust	
	(Details to be provided in Appendix-IV)	
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed)	Appendix-XXV
1.11	Whether the University has been established by a separate State Act?	Yes
B.	Organization Description	1

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes (non-affiliating)
2.2	Territorial Jurisdiction of the University as per the Act	MP
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	Not Applicable
2.4	Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:- a. Place of the off-campus b. Letter No. & date of the approval of State Government C. Letter No. & date of the approval of UGC (Details to be provided in Appendix-V) (Please attach attested copy of the approval)	Not Applicable

2.5	Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-	Not Applicable
	 a. Place of the off-shore campus b. Letter No. & date of the approval of Host Country c. Letter No. & date of the approval of Government of India 	
	(Details to be provided in Appendix-VI) (Please attach attested copy of the approval)	
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	Not Applicable
2.7	Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?	Not Applicable
	(Details to be provided in Appendix-VII)	
	(Please enclose attested copy of the approval from the competent authority)	

C. Academic Activities Description

3. Academic Programmes

2.1	D (1 C 4			
3.1	Details of the programmes permitted to be offered by Gazette Notification of the State	Programme	Sanctioned Intake	Actual enrolment
	Government and its reference	UG	4180	3578
		PG	1247	1038
	(Details to be provided in	Diploma	0	0
	Appendix-VIII)	PG Diploma	0	0
		Certificate course	0	0
		M.Phil	0	0
		Ph.D.	291	48
		Any other (pl.		-
		Specify)		
3.2	Current number of academic			
	programmes/ courses offered by the University	Programme	Sanctioned Intake	Actual enrolment
		UG	4180	3578
	(Details to be provided in	PG	1247	1038
	Appendix-IX)	Diploma DC Diploma	0	0
		PG Diploma Certificate course	0	0
		M.Phil	0	0
		Ph.D.	291	104
		Any other (pl. Specify)		
2.2	No. 1	1 ALCERE		
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been	 AICTE BCI PCI 		
	taken to:		Appendix-X	
	a. Start new coursesb. To increase intake			
	If yes please enclose copy of approval and give course- wise details in the following format:-			
	(Details to be provided in Appendix-X)			

3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-	Not Applicable
	Name Courses No. of of the offered students enrolled Centre	
	(Details to be provided in Appendix-VII)	
	(Please enclose copy of the course-wise approval of the competent authority)	
3.5	Temporal plan of academic work in the University	Semester system
	Semester system/ Annual system	
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-	Not Applicable
	a. Name of the course(s)b. Since when startedc. Whether the University has applied for permission from UGC?	
	(Details to be provided in Appendix-XI)	

4. Student Enrolment and Student Support

4.1 Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)

Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of over students excluding NRIs	rseas	Gr an d Tot al
					Foreign Students	Person of Indian Origin students	
UG	M	6656	382	0	0	0	7038
	F	3417	227	0	0	0	3644
	T	10073	609	0	0	0	10682
PG	M	1034	47	0	0	0	1081
	F	856	45	0	0	0	901
	T	1890	92	0	0	0	1982
M.Phil	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Ph.D.	M	131	40	0	0	0	171
	F	207	20	0	0	0	217
	T	338	60	0	0	0	398
Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
PG Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Certificate	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Any Other	M	122	8	0	0	0	130
(Integrated)	F	63	4	0	0	0	67
	T	185	12	0	0	0	197

M-Male, F-Female, T-Total

4.2	Category-wise	No.	of
	students		

Category	Female	Male	Total
SC	177	304	481
ST	51	102	153
OBC	1782	3509	5291
PH	0	5	5
General	2830	4505	7335
Total	4840	8425	13265

4.3 Details of the two batches of students admitted

Particulars	Batch 1		Batch 2			
	Year of Entry –		Year of Entry -			
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	2789	886	3675	3217	921	4138
No. of Drop-outs						
(a) Within four months of Joining	30	4	34	26	5	31
(b) Afterwards	16	6	22	13	3	16
No. appeared for the final year examination	1981	776	2757	2502	921	3423
No. passed in the final exam	1827	718	2545	2293	842	3135
No. passed in first class	1709	626	2335	1983	750	2733

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please	Course	Enrolled Students
	give details	Basic	57
		Mathematics	
		Remedial	15
		Mathematics	
		Computer	27
		Fundamental	
		Appendi	ix-XXVI
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	N	Го

4.6	In case the University is running M.Phil/Ph.D. Full Time Ph.D. Yes, as per UGC programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated? Www.medicaps.ac.in Yes, it is regularly updated
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?
4.17	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-
	Name of the complaint against Date of complaint by the University (Details to be provided in Appendix-XII)

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	Appendix-XXVII
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	Appendix-XXVIII
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Appendix-XXIX
5.4	curriculum design:	Open elective & program elective are part of every program of the university across all the departments. <u>Appendix-XXX</u>

5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	_
5.6		Projects, Internships, Field trainings, Seminars, Recapitulation, Workshops & Value-added courses.
		<u>, </u>
5.7	Please provide details of the examination system (Whether examination based or practical based)	Semester system, examination as well as practical based. Details are given in ordinance-04.
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	As per regulation.
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	2022-2023 :157 2023-2024 :101 2024-2025 :102
		The action is taken according to UFM Regulation No. 56, against the students caught adopting unfair means during examination.
5.10	Does the University have a continuous internal evaluation system?	Yes
5.12	How are the question papers set to ensure the achievement of the course objectives?	Syllabus of the course defines its objective and the examiner is instructed to set the question papers keeping in mind these course objectives and the guidelines meant for this. Apart from this, it is mandatory for the paper setters to mark bloom's level and course outcome against each question for evaluating course attainment level.
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	As per regulations.
5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-	Appendix-XIX

D. Admission Process

6.1	How are students selected for admission to various courses? Please provide faculty-wise information a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above Please also provide details about the weightage give to the above	Test / Medicaps Law Admission Test b. No Interviews c. UG Admission is given on their Higher Secondary Marks and PG Admission is given on their UG Degree Marks.
6.2	Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:- Name of the students admitted No. of students from the total te level entrance exam JEE 1314 64.79%	
6.3	Whether admission procedure is available on the University website and in the prospectus	Yes
6.4	Please provide details of the eligibility criteria for admission in all the courses	As per the UGC Norms
6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:-	

6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-			Nil
Total No. No. of total No. of % of of Seats students students admitted admitted under wise) Total No. No. of total No. of % of students admitted admitted under management quota				
6.7	What is the admission regard to NRI and overs		Jniversity with	NA

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Course wise fees structure as per Appendix-XXXIII
	T	
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	fees charged as per Appendix-XXXIII
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Charged as per Fee Structure No hidden charges
7.5	Mode of Fee collection	Digital Mode Only
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	Yes Economically deserving students
7.9	Details of the Hostel Fee including mess charges	-

7.10	Any other fee	Nil
7.11	Basis of Fee Structure	As per the approval of MPPURC Bhopal
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No
7.13	providing any scholarship to students? If yes, please provide details.	Yes State Board Topper Scholarship District Topper Scholarship MU SAT Scholarship Meritorious Scholarship

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution- wise and Department- wise)		Appendix-XXI	
8.2	Details of teaching staff	in the following format	(Please provided details	 Institution- wise and
	Department-wise			
			Appendix-XIII	
0.2				
8.3	Category-wise No. of Teaching Staff			
		ъ 1) / 1	TD + 1
	Category	Female	Male	Total
	CC	0	12	21
	SC	8	13	21
	ST	-	3	3
	OBC	58	68	126
	PH	-	-	0
	General	157	199	356
	Total	223	283	506

8.4	Details of the permanent and temporary faculty members in the following format

Particulars	Female	Male	Total
Total no. of permanent teachers	223	283	506
No. of teachers with Ph.D. as the highest qualification	76	117	193
No. of teachers with M.Phil as the highest qualification	1	1	2
No. of teachers with PG as the highest qualification	166	145	311
Total no. of temporary teachers	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
Total no. of part-time teachers	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-

No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
Total No. of visiting teachers	-	-	-

8.5	Ratio of full-time teachers to part-time/contract teachers	NA
8.6	Process of recruitment of faculty	Appendix-XXII
	-Whether advertised? (pl. attach copy of the ad)	Appendix-XXIII
	-Whether selection committee was constituted as per the UGC Regulation?	
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	Appendix-XXIV
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	1:20
8.9	providing UGC Pay Scales to the Permanent Faculty?	Professor – 37400-67000+AGP 10000 Associate Professor – 37400-67000+AGP 9000 Assistant Professor (Level – I) – 15600-39000+AGP 6000 Assistant Professor (Level – II) – 15600-39000+AGP 7000 Assistant Professor (Level – III) – 15600-39000+AGP 8000
		Mode of payment - Bank Transfer

	Scale of Pay with all the allowances Professor – Associate Prof. – Assistant Prof. – Mode of Payment – (Cash/Cheque)	
8.10	Pay /Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty –	Not Applicable
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)	Appendix-XXXII

G. Infrastructure

9.1 Does the University have sufficient space for Land & Building? 9.2 Does the University have sufficient class rooms? 9.3 Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV) a) Item Description (make and model) Appendix-XV b) Location (Department) Appendix-XV c) Value (Rs.) Appendix-XV d) Present Condition Appendix-XV e) Date of Purchase Appendix-XV 9.4 Library a) Total Space (all Kinds) 35000 Sq. Ft. (Central Library) Law Library (Z block) 4750 Sq. Ft. c) Computer / Communication facilities 25 Computers and Wi-Fi facilities avain on every floor of Central Library	
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b) Computer / Communication facilities 4750 Sq. Ft. 25 Computers and Wi-Fi facilities available.	
b) Computer / Communication facilities 25 Computers and Wi-Fi facilities available 25 Computers avai	
on every floor of Central Library	ailable
c) Total no. of Ref. Books (Each Department) 14750	
Total Books-112124	

d)	All Research	Journals	subscribed	on	a	Subscription of 112 Print Journals (National
	regular basis					+ International) on a regular basis and the
						Packages of e-journals like IEEE (ASPP),
						Springer, J-gate, ACM, EBSCO, Delnet, &
						SCC online is also available.
						details attached

9.5	Sports Facilities	Appendix-XVI
	(Details to be provided in Appendix-XVI)	
a)	Open Play Ground(s) for outdoor sports	Yes
	(Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	Yes
		Yes
c)	Basketball courts	Yes
d)	Squash / Tennis Courts	Yes
e)	Swimming Pool (Size)	No
f)	Indoor Sports Facilities including	Yes
	Gymnasium	
g)	Any other	
9.6	Does the University has provision for	Yes
	Residential Accommodation including	
	hostels (boys & girls separately)	

H. Financial Viability

10.1	Details of the Corpus Fund created by the University	90,54,00,000/- In Mutual Fund/Debt			
	Amount – FDR No. Date – Period -	41,98,00,000 FDS			
	(Documentary evidence to be given)				
10.2	Financial position of the University (please provide	S.No.	Year 2022-23	Income 97,15,68,074.00	Expenditure 87,09,21,075.00
	audited income and expenditure statement for the	_	2023-24 2024-25	115,01,08,046.00 130,55,91,402.00	
	last 3 years)			1200,000,000	12.2,,

10.3	Source of finance and quantum	
	of funds available for running	
	the University (for last audited	
	year)	
	Fees –	130,55,91,402.00
	Donations-	No
	Loan –	No
	Interest-	No
	Any other (pl. Specify)-	No

10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	59,72,27,497/12026=57,977 Unit cost of education
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I. Governance System

11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University	Appendix-XVII
	(please give names, profession & full postal address of the	
	members and date of constitution):-	
	Governing Board	
	Executive Council Board	
	of Management	
	Academic Council	
	Finance Committee	
	Board of Studies Others	
	(Details to be provided in Appendix-XVII)	
11.5		
11.2	Dates of the meetings of the above bodies held during	Appendix-XVII
	the last 2 years	
	(England attack 1 and of the military of the	
	(Enclose attested copy of the minutes of the	
	meetings)	
11.3	What parameters of the mambers of the Doords of Ctudies	POS Cuidalinas
11.5	What percentage of the members of the Boards of Studies,	
	or such other academic committees, are external? Enclose	Appendix-XXXIV
	the guidelines for BOS or such other Committees.	

11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made? Academic Programs a periodically by Dean the decisions are implementation to the forthcoming sementation.	Council and lemented in ester /				
J.	Research Profile					
12.1	Faculty-wise and Department-wise information to be provided in respect of the following:-	XXI				
	Student Teacher RatioClass Rooms					
	 Teaching labs Research labs (Major Equipments) Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars) Publications in last 3 years (Year-wise list) No. of Books Published Patents Transfer of Technology Inter-departmental Research (Inter-disciplinary) Consultancy Externally funded Research Projects Educational Programmes Arranged 	XXI				
K.	Misc.					
13.	Details of Non-Teaching Staff					
13.1	Details of Non-Teaching Staff					
Name	Designation Age Qualification Scale of Pay Date of Appointment	Trained Yes/No If yes, Details				
	Appendix-XVIII					

13.2	Summary of the Non-				
	Teaching Staff	Particulars	Female	Male	Total
		Administrative	;		
		Staff			
		Group A	2	7	9
		Group B	5	20	25
		Group C	36	49	85
		Group D	42	72	114
		Sub total	85	148	233
		Technical Staf	f		
		Group A			
		Group B	_	_	_
		Group C	-	-	-
		Group D	17	44	61
			-	-	-
		C-1-4-4-1	17	4.4	61
		Sub total Grand Total	17 102	192	294
13.3	No. of Non-teaching staff	Grand Total	102	172	2)4
13.3	category wise	Category	Female	Male	Total
		Category	Torridio	Wate	Total
		SC	38	34	72
		ST	2	7	9
		OBC	30	78	108
		PH	-	-	-
		General	32	73	
		Total	102	192	294
13.4	Ratio of Non-teaching staff to students	1:40			
13.5	Ratio of Non-teaching staff to faculty	1:2			

14. Academic Results

14.1	Facult 3 year	•	rse-wise academic re	Appendix-XX	
	S.No.	Course	Whether Accredited	Period of Accreditation	

15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed	Date of Accreditation: 23/08/2025 Period: 22/08/2029 Grade: A CGPA: 3.18 Grading System Followed
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:-	Proposed
15.3	Other Accreditations, if any	Nil

15.4	Any other information	
	(including special achievements by the University which	
	may be relevant for the University)	

16. Strength and Weaknesses of the University

16.1	Strengths of the University	1.	One of the prestigious
10.1	Strengths of the University	1.	private universities of
			Central India.
		2.	65 academic programs
			across 21 departments
			in areas of technology,
			management,
			agriculture, science,
		3.	pharmacy, and arts. Choice Based Credit
		3.	System (CBCS) and
			Outcome Based
			Education is
			implemented in all
			these 65 programmes.
			All the courses have
			components which
			enhance employability,
			entrepreneurship and skill development.
		4.	Remarkably good
		••	Faculty Student Ratio
			leading better student
			mentoring
		5.	Highly qualified faculty
		_	members
		6. 7.	Good faculty retention
		7.	Transparency in Examination system
			(answer books are
			shown to the students
			before the declaration of
			results)
		8.	100% automation in
			Examination system
			leading to quick declaration of results
		9.	Innovative practice of
		<i>7</i> .	giving seed money to
			teachers for their
			research work
		10.	Technology Business
			Incubation facilities in
			the name of Medi-Caps Innovation and
			Innovation and Incubation Centre
			(MIIC) with 05 start-ups
			incubated during the last
			five years.
		11.	240 MoUs with national
			and international
			research laboratories/
1		12.	institutes/industries All the buildings of the
1		12.	campus are Wi-Fi
1			enabled with 2 GBPS
			internet support
		13.	Decentralized and
			participative
			management with
			representation from
			government, academicians, experts
L			academicians, experts

		14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24.	from industries, local bodies, students etc. Strong alumni network Geographic location advantage such as well-connected location on national highway Mumbai-Agra Road and near to Special Economic Zone (SEZ) Pithampur. Affordable fee structure Able leadership Excellent student discipline Excellent placements Hugh demand for admissions Better internship opportunities Effective teacher guardian scheme Good grievance redressal mechanism Better general infrastructure State-of-the-art library and auditoriums.
16.2	Weaknesses of the University	2.	Being a state private university, success in attracting diverse talent from other states is limited Limitation of fund utilization because of moderate fee structure compared to more aggressive styles of private chain of universities.

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.medicaps.ac.in