

## MEDI-CAPS UNIVERSITY, INDORE

MU/EXAM/2019/0643

July 25, 2019

### NOTICE FOR BRANCH UPGRADATION IN SECOND YEAR FOR B.TECH. COURSE

Students who wish to change their branch in the second year of their B.Tech. course may apply in the prescribed format available on the university website <http://www.medicaps.ac.in> or from the examination section of the university.

Fee for branch upgradation is Rs. 500/- and is to be deposited in the account office of the University. The application form along with the required documents has to be submitted in the examination section of the University on or before August 21, 2019.

The branch will be upgraded on the merit basis (earned credits followed by CGPA, followed by admission merit) and on the availability of vacant seat in the particular branch.

  
Dr. A. A. Koser  
Controller of Examinations

Copy to the following for information, please:

- 1) The Vice Chancellor.
- 2) The Registrar
- 3) The Dean Engg.
- 4) First year Incharge
- 5) The HODs of all branches with a request to read this notice in II year classes.
- 6) CFAO
- 7) Student Section.
- 8) Notice Boards