

Enrollment No.....



Faculty of Engineering
End Sem (Odd) Examination Dec-2018
CA5HS01 Communication Skill

Programme: MCA

Branch/Specialisation: Computer
Application**Duration: 3 Hrs.****Maximum Marks: 60**

Note: All questions are compulsory. Internal choices, if any, are indicated. Answers of Q.1 (MCQs) should be written in full instead of only a, b, c or d.

- Q.1 i. The singer, along with a few other the drums (play/plays) **1**
 ii. I will wait6.30. then I'll leave for home. **1**
 (a) At (b) Until (c) Unless (d) To
 iii. One who spends too much money is a **1**
 (a) Miser (b) Omnipotent
 (c) Spendthrift (d) None of these
 iv. Synonym of Pious is **1**
 (a) Pure (b) Reveal (c) Giant (d) Fiction
 v. The last R in SQ3R stands for **1**
 (a) Read (b) Review (c) Remember (d) All of these
 vi. We all must be passive listeners. True/ False **1**
 vii. Listening means to respond to advice or request. True/False **1**
 viii. Which of these is not a type of listening? **1**
 (a) Appreciative Listening (b) Superficial Listening
 (c) Focused Listening (d) Musical Listening
 ix. A precis is 1/3rd of the passage. True/False **1**
 x. A paragraph is incomplete without **1**
 (a) Introduction (b) Main Body
 (c) Conclusion (d) All of these

- Q.2 i. What do you understand by adverbs. Define and give examples. **3**
 ii. Explain the rules of narration along with examples. **7**
 OR iii. What are voices? Explain the rules with appropriate illustrations. **7**

- Q.3 i. What are dictionary and thesaurus? what is the advantage of the **4**
 two?
 ii. Give one-word substitution for the following: **6**
 (a) One who spends too much money
 (b) One who does something out of pleasure, not professionally
 (c) One who changes sides
 (d) One who has resolved to not get married
 (e) One who has no money
 (f) One who thinks of welfare of human
 OR iii. Give the meaning of the following idioms and use them in **6**
 sentence of your own
 (a) In high spirits (b) Reading between the lines
 (c) Through thick and thin
 Q.4 i. What is note making? Elaborate. **4**
 ii. What is listening? Explain any 5 barriers of listening. **6**
 OR iii. Describe the SQ3R technique in detail. **6**
 Q.5 i. What points would you remember while introducing yourself? **4**
 ii. What points are to be remembered while giving an oral **6**
 presentation?
 OR iii. What is the importance of audio-visual aids while giving **6**
 presentation?
 Q.6 i. Explain the steps involved while writing an essay. **3**
 ii. Write a paragraph in around 150 words on 'India of My Dreams' **7**
 OR iii. What are the rules of writing a precis? **7**

P.T.O.

Marking Scheme
CA5HS01 Communication Skill

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|-----|---|---|--|---|---|
| Q.1 | i. The singer, along with a few other the drums (plays) | 1 | | | |
| | ii. I will wait6.30. then I'll leave for home. (c) Unless | 1 | | OR iii. Give the meaning of the following idioms and use them in sentence of your own 2 marks for each (2 marks * 3) | 6 |
| | iii. One who spends too much money is a (c) Spendthrift | 1 | | (a) In high spirits (b) Reading between the lines (c) Through thick and thin | |
| | iv. Synonym of Pious is (a) Pure | 1 | | Q.4 i. Definition of note making 1 mark 4 Explanation 3 marks | |
| | v. The last R in SQ3R stands for (b) Review | 1 | | ii. Definition of listening 1 mark 6 Any 5 barriers of listening 1 mark each 5 marks | |
| | vi. We all must be passive listeners. False | 1 | | OR iii. SQ3R technique 6 Survey, question, read, recite, review 1 mark for each step (1 mark * 5) 5 marks Example 1 mark | |
| | vii. Listening means to respond to advice or request. True | 1 | | Q.5 i. Points would you remember while introducing yourself 4 1 mark for each (1 mark * 4) | |
| | viii. Which of these is not a type of listening? (d) Musical Listening | 1 | | ii. Points are to be remembered while giving an oral presentation 6 1 mark for each (1 mark * 6) | |
| | ix. A precis is 1/3 rd of the passage. True | 1 | | OR iii. Importance of audio-visual aids while giving presentation 6 1 mark for each (1 mark * 6) | |
| | x. A paragraph is incomplete without (d) All of these | 1 | | Q.6 i. Explain the steps involved while writing an essay 3 1 mark for each (1 mark * 3) | |
| Q.2 | i. Definition of adverbs 1 mark 3 At least two examples 2 marks | | | ii. Paragraph in around 150 words on 'India of My Dreams' 7 | |
| | ii. Rules of narration along with examples 7 All rules / at least seven 1 mark for each (1 mark * 7) | | | OR iii. rules of writing a precis 7 All rules 1 mark for each (1 mark * 7) | |
| OR | iii. Definition & uses voices 1 mark 7 At least three rules with appropriate examples 6 marks | | | | |
| Q.3 | i. Definition of dictionary and thesaurus 2 marks 4 Advantage of the two 2 marks | | | ***** | |
| | ii. Give one-word substitution for the following: 1 mark for each 6 (a) One who spends too much money (b) One who does something out of pleasure, not professionally (c) One who changes sides | | | | |